

**MADURAI KAMARAJ UNIVERSITY**  
**INTERNAL QUALITY ASSURANCE CELL meeting held on**  
**10.10.2014 at 03.00 am in IQAC Conference Hall**

**Members :**

**Dr. Kalyani Mathivanan, Vice-Chancellor**

**Dr. N. Rajasekar, Registrar**

Dr. K. Ravichandran , School of Business Studies

Dr. S. Chandrasekaran, Special Officer (R&P)

Dr. G. Kumaresan, Special Officer (P&D)

Dr. T. Dharmaraj, School of Performing Arts

Dr. K. Muruga Poopathi Raja, School of Chemistry

Dr. A. Basherrudin Mahmud Ahmed, School of Physics

Dr. C. Gopinathan, School of Energy Envirand Natural Resources

Dr. S. Jeneffa, School of Linguistics and Communication

Dr. R.S. Suja Rose, School of Earth and Atmospheric Science

**CHAIR PERSON**

**Convenor**

Director

Deputy Director

Member

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**Minutes of the meeting of IQAC held in 10.10.2014**

1. The Academic Audit Reports of various schools and centres are being reviewed on the following basis :
  - Observations/Recommendations to the administration;
  - Observations/Recommendations to individual schools and centres
  - The Schools will be requested to place the Academic Audit reports before their Council and sent the minutes of the council meeting with detailed Action Plan to the IQAC with a with a clear time schedule.
2. The Committee requested Dr. A. Basherrudin Mahmud Ahmed and Dr. S. Jeneffa to prepare the MoU format for various proposals and submit in the next meeting.
3. The Committee requested Dr. K. Muruga Poopathi Raja and Dr. S. Jeneffa to prepare the AQAR for the year 2013-14 and to submit to NAAC.
4. The Committee suggested for the Installation of Interactive Boards for various schools, which do not have them at present and to arrange a training session for the Faculty members to use the interactive boards.

P.T.O.

5. The Committee suggested to develop the action reports for the Various centres and cells, to obtain their progress report and to review them.
6. The Committee recommend to the Registrar to seek for an action taken report on the revival of the UGC-SAP status for the School of Mathematics, Energy Sciences and Economics and also to seek status report on major SAP programmes from various schools.

**Dr. Kalyani Mathivanan, Vice-Chancellor & CHAIR PERSON**

**Dr. N. Rajasekar, Registrar, Convenor**

Dr. K. Ravichandran *K. Ravichandran*

Dr. G. Kumaresan *G. Kumaresan*

Dr. T. Dharmaraj *T. Dharmaraj*

Dr. K. Muruga Poopathi Raja *K. Muruga Poopathi Raja*

Dr. A. Basherrudin Mahmud Ahmed *A. Basherrudin Mahmud Ahmed*

Dr. S. Jenefa *S. Jenefa*

Dr. R.S. Suja Rose *R.S. Suja Rose*

**MADURAI KAMARAJ UNIVERSITY**

**Internal Quality Assurance Cell (IQAC)**

**Weekly meeting – 10.10.2014**

**Members :**

**Dr. Kalyani Mathivanan, Vice-Chancellor**

**CHAIR PERSON**

**Dr. N. Rajasekar, Registrar**

**Convenor**

**Members Present :**

Name of the Member	Signature
Dr. K. Ravichandran	<i>K. Ravichandran</i>
Dr. S. Chandrasekaran	
Dr. G. Kumaresan	<i>G. Kumaresan</i>
Dr. C. Gopinathan	
Dr. T. Dharmaraj	<i>Dharmaraj</i>
Dr. R.S. Suja Rose	<i>R.S. Suja Rose</i>
Dr. K. Muruga Poopathi Raja	<i>K. Muruga Poopathi Raja</i>
Dr. A. Basherrudin Mahmud Ahmed	<i>A. Basherrudin Mahmud Ahmed</i>
Dr. S. Jenefa	<i>Jenefa</i> 10/10/14



# Madurai Kamaraj University

(University with Potential for Excellence)

Re-accredited by NAAC with 'A' Grade in the 3<sup>rd</sup> Cycle  
Madurai - 625 021.



## Internal Quality Assurance Cell (IQAC)

Date: 31.10.2014

### ACTION TAKEN REPORT

Date of IQAC meeting: 10.10.2014 at IQAC Conference hall

S. No	Suggestions / Decisions	Action Taken
1	Requested the Chairpersons to place the Academic Audit reports before the School Council and submit the minutes with Action plan to IQAC.	All the Schools conducted a School council meeting and placed the Audit reports. The minutes of the council & action plans were submitted to IQAC office.
2	Committee requested Dr.A.Basherrudin Mahmud Ahmed & Dr. S. Jenefa to prepare the MoU format for various proposals.	MoU format for various proposals were prepared and submitted to IQAC office.
3	Committee requested Dr. K. Muruga Poopathi Raja & Dr. S. Jenefa to prepare the AQAR for the year 2013-14 for NAAC.	AQAR for the year 2013-14 was prepared and submitted by Dr. Muruga Poopathi Raja & Dr. S. Jenefa.
4	Suggested to arrange a training session for the faculty members to use the interactive boards.	A training session was arranged for the faculty members to use the interactive boards.
5	IQAC members recommended reviving the UGC SAP programme in School of Mathematics, Energy Sciences & Economics. Also suggested to update the status of SAP in other Schools.	Head & Chairperson meeting has been conducted to revive the SAP programmes in School of Mathematics, Energy Sciences & Economics and to update the status of SAP in other Schools.

*K. Periyaswami*  
Director (IQAC)